

INTERVIEWING TIPS:

1. During your interview, have your resume out so you can talk about information on your resume.
2. Bring a list of all the key points you want to mention during the interview so you won't forget to mention something.
3. Make eye contact at all times.
4. Always ask for a business card so you can write them a thank you letter.
5. The main key to having a successful interview is being able to have an intelligent conversation with the person interviewing you and convincing them that you are the perfect candidate for the position as well showing self-confidence and enthusiasm. --- Take a deep breathe and relax you can do it.

Why You Should Hire Me!

EXAMPLES

I am dependable because....

I am creative

I am ambitious because.....

I love accepting responsibility because It gives me an opportunity to prove myself.

I do not have a problem with asking questions when I am uncertain about something because..... I feel it is better to ask than to waste time doing it wrong.

I take constructive criticism very well because..... It helps me to be a more successful person.

I am able to establish priorities, meet deadlines and I work very well with others

I love to develop new ideas.

Eventually I want to become a manager or a supervisor because.....I love to lead and motivate people.

I am a very good listener